

## CCSU Academic Probation Policy Implementation

### ***The policy in place beginning the fall semester of 2009:***

**Good Standing Policy-** All students are expected to maintain a cumulative GPA of 2.00 or higher to be in Good Standing. All students who fall below a 2.00 will receive notification of either academic probation or academic dismissal.

**Academic Probation-** At the end of their first semester with less than a GPA of 2.00, all students (first-year/first time, continuing, or transfer) will receive a letter placing them on academic probation, informing them of the dismissal/probation policy, and explaining the requirement that they participate in an academic intervention designed to help them achieve academic success. Failure to participate in the academic intervention will result in any petition for probation in the next semester to be denied.

**Dismissal Hearing-** At the end of the next semester, all students still having less than a 2.00 will receive a notice of academic dismissal. Those students may petition for academic probation only due to documented extenuating circumstances by contacting the office of their academic dean.

### ***Implementation of the policy following fall semester of 2009:***

- 1) The *Registrar* 'rolls the grades' to calculate grade point averages and academic standing the first week of January.
  - 2) Students on Academic Probation receive a letter via email and U.S. mail sent by the *Registrar*. The letter informs them that they are on Academic Probation and must sign up for a Mandatory Academic Probation Session to be held prior to the beginning of the spring semester or they will lose their spring semester course schedules.
  - 3) The *Learning Center* maintains and monitors the sign- up for the Academic Probation Sessions.
  - 4) Continuing students and transfer students unable to attend the Mandatory Academic Probation Session due to extraordinarily extenuating circumstances will contact their *respective academic dean's office* to make alternative arrangements. First-year/first-time students and students who have not declared a major will contact CACE.
  - 5) Students are divided into two categories for the Academic Probation Sessions:
    - A: Students with cumulative GPAs below 2.00 whose first semester at CCSU (first-year/first-time and first-time transfer students) was fall semester 2009.
    - B: Students with cumulative GPAs below 2.00 who are continuing or readmitted students.
  - 6) Students attend one of the Mandatory Academic Probation Sessions prior to the beginning of spring semester
- 6-1) During the Session the students in Category A will:
- ✓ Understand the Academic Good Standing Policy and their options for the mandatory academic intervention. (*Guided by University Learning Center staff during the plenary session*)
  - ✓ Make appropriate course schedule adjustments, including registration for the appropriate required academic intervention. (*First-year/first time students advised by staff from CACE. ID102 w/directed study hall or RDG140 will be added to the students' schedules. Transfer students advised by staff from their academic dean's office, students may add either of the above courses or the transfer student only section of ID102.* )
- 6-2) During the Session the students in Category B will:
- ✓ Understand all implications of the Academic Good Standing Policy, and complete a 'Collegiate Learning Survey' (*Guided by University Learning Center staff during the plenary session*)
  - ✓ Make appropriate course schedule adjustments, (*Undeclared students advised by CACE staff. Declared students advised by staff from their academic dean's office. Students in School of Ed and School of Business may become 'Major Changers' after they meet with staff from their academic dean's office and sent to CACE for course schedule adjustments and to learn of next steps.*)
  - ✓ Make an appointment to meet with an Academic Coach from The Learning Center. Meeting to take place within the first 3 weeks of the spring semester. (*Academic Coaches from the University Learning Center will make appointments with students in the location in which the students are making course schedule adjustment s. During this appointment with the coach an intervention will be determined that is tailored to the student's individual circumstances.* )

### **Going forward:**

Students participate in the required academic intervention. Participation will be documented and made available to the appropriate academic dean or CACE at the end of the spring semester to determine eligibility for petition for continued academic probation and to provide details about students' participation in interventions.

## PROBATION LETTER:

You have been placed on Academic Probation for the spring 2010 semester because your cumulative grade point average (GPA) is below 2.00. **You must take action immediately.** [Click here](http://survey.ccsu.edu//TakeSurvey.aspx?SurveyID=743H6m8) or go to <http://survey.ccsu.edu//TakeSurvey.aspx?SurveyID=743H6m8> by January 10<sup>th</sup> to sign up for a MANDATORY Academic Probation Session. **If you do not attend an Academic Probation Session your spring 2010 courses will be dropped.**

To avoid dismissal at the end of the spring 2010 semester, you must achieve a cumulative GPA of 2.00 or better.

During the MANDATORY Academic Probation Session:

- Your spring 2010 course schedule will be reviewed. If needed, course adjustments will be made. (For example: you may need to repeat a course in which you earned a poor grade, or drop a course for which you do not meet the prerequisite.)
- You will be enrolled in a required academic intervention for the spring semester. Bring your planner/date book/blackberry to schedule follow-up meetings.

If you have any trouble signing up for **the MANDATORY ACADEMIC PROBATION SESSION** on-line, call The Learning Center, (860) 832-1900 between 8:30 and 4:30 Monday through Friday. Any cancellations due to inclement weather will be announced on the snow phone (860-832-3333), or posted at [www.ccsu.edu](http://www.ccsu.edu) on the day of the session.

We are confident that, with diligent effort, you can improve your academic performance and achieve academic Good Standing at CCSU.

Sincerely,

*Carl R. Lovitt*

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Provost & Vice President for Academic Affairs

## THE NUMBERS:

### Academic Standing Reports

Academic Probation	Fall 2009
Arts & Sciences - New First Year/Transfer	206
Arts & Sciences - Continuing (Cont.,Readmit)	300
<b>Arts &amp; Sciences - Total</b>	<b>506</b>
Business - New First Year/Transfer	90
Business - Continuing (Cont.,Readmit)	50
<b>Business - Total</b>	<b>140</b>
Education & Prof - New First Year/Transfer	62
Education & Prof - Continuing (Cont.,Readmit)	47
<b>Education &amp; Prof - Total</b>	<b>109</b>
Engineering & Tech - New First Year/Transfer	61
Engineering & Tech - Continuing (Cont.,Readmit)	79
<b>Engineering &amp; Tech - Total</b>	<b>140</b>
Undeclared/No School - New First Year/Transfer	4
Undeclared/No School - Continuing (Cont.,Readmit)	20
<b>Undeclared/No School - Total</b>	<b>24</b>
<b>Total</b>	<b>919</b>

496 Continuing Students below 2.00

235 First Year (Freshmen) below 2.00 (≈ 20%)

188 First Year (Transfer) below 2.00(≈ 20%)

Academic Probation Session registrations: Total=779 (First Semester=362 of 423 / Continuing=417 of 496)

Attendance at Academic Probation Sessions: 629

Schedules dropped: 77

305 1<sup>st</sup> time students registered for a course (ID102 =260 / RDG140 approximately 45)

Number of student appointments made for Academic Coaching = 330

	2004	2005	Fall of Entry		2008	2009
			2006	2007		
First semester GPA (Mean)	2.57	2.44	2.58	2.51	2.71	2.66
First Semester GPA Below 2.0 or Withdraw (Pct)	23%	29%	24%	24%	19%	20%
First Semester GPA 3.0 or Above	35%	31%	37%	33%	41%	41%

